

# AICE TESTING INFORMATION

Please read through the following information regarding AICE Testing at Sarasota High School.

## TESTING DATES

**When will I know the AICE testing dates for the end of the year?**

The AICE testing calendar is created by Cambridge in October of the school year. The dates and times cannot be changed.

**Why does one high school AICE class have multiple testing days?**

Each AICE class has several different skills, areas of focus, and objectives to show proficiency. Instead of testing all those skills in one big test, Cambridge separates those areas of focus into 1-5 smaller tests. In order for a student to earn an AICE credit, he/she must be present for ALL exam component tests. This might mean the student has to sit for 1-5 different exams for the same course.

**What happens if I miss an AICE exam?**

There are NO MAKE-UP Exams. If your child misses any component of his/her AICE test, your child will not receive a score for that course. Travel, specialty camps/programs, sports, work, prior commitments, etc. will not exempt your child from the test. Some courses have multiple tests on multiple testing days. Your child must be present for ALL tests to receive a score.

**What if my child is sick and can't attend their AICE Test?**

Cambridge allows for 1 missed component exam for extenuating circumstances such as hospitalization, surgery, death in the family. During COVID, Cambridge would allow this as an acceptable reason to miss a test, with specific documentation. However, regular illness has not be excused.

**So, should I send my child in sick to take an exam? Won't that spread illness? What if my child can't take the exam because they are too ill?**

If your child is able, they need to come in to take their exam. We can isolate the student so they are not near other test takers. If your child is incapable of coming into test, we can submit a special request to see if Cambridge will excuse your child, with medical documentation, but it is highly unlikely that Cambridge will approve "regular" illnesses.

**If my child misses an AICE exam, what happens? Even just 1 exam for a course?**

Your child will not receive an AICE exam credit, good towards the AICE diploma, or the college credit. Your child will receive a high



school credit for completing the year-long course. Some teachers make showing up for AICE exams a class grade, so your child would need to speak to their teacher directly about repercussions for the class grade.

**If my child misses an AICE exam, can s/he take the exam the following year? Or in the fall?**

We do not offer make-up exams in the fall. We also do not recommend taking the exams the following year. 1) The student will not be taking the course that year so they will not be as prepared to pass. 2) The student will be taking other AICE exams that year, and it is very cumbersome and stressful to the student to try to add 2-3 more components to a likely already full testing schedule for them.

**The last day of school for Sarasota County is May 31<sup>st</sup>, 2023. Why does AICE testing continue into June?**

The AICE Testing calendar is put together by Cambridge, an international organization, serving 160 countries from around the world. Their testing calendar is independent of the Sarasota County district calendar. If your child has a test that falls after the regular school year, s/he will be required to sit for that exam if s/he wishes to get the AICE credit.

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## ACCOMMODATIONS

**My child receives accommodations in the classroom from his/her 504 or IEP. Will my child receive these services for AICE testing?**

Cambridge does not honor classroom accommodations the same way as Sarasota High School is required to implement those accommodations in the classroom. Similar to ACT and SAT testing, these testing bodies are run independently from the school board, and therefore do not have to approve these accommodations. Cambridge will allow 25% extended time (max) and supervised breaks, with stringent documentation for the need for these accommodations on AICE tests. A current doctor note, signed within the past 3 years of testing, stating the diagnosis and need for extended time or breaks is required.

**How can I request accommodations for my student?**

All students with a 504 or IEP are required to fill out an [Access Arrangement](#) application. This application will be available to you in our beginning of the year packet, as well on our website. This application, along with the accompanying current signed doctor note, needs to be returned to the AICE Coordinator, by October 12, 2022.

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## EXAM DAY

**What can I bring with me on exam day?**

Students may bring a black or blue pen, a non-graphing calculator, a ruler, and a pencil. All tests must be done in pen.

**What items are prohibited from entering the testing room?**

Cell phones, smart watches, any sort of electronic device, any sort of communication device, notes, notecards, backpacks, hats, food, water bottles. Only the items listed above may enter the exam room.

**Why can't I bring water into the exam room?**

You may bring water and leave the water bottles outside of the testing room. Cambridge has noted that in the past, students have written answers on the inside of bottles or on the paper labels. Medical exceptions will be made with documentation.

**What happens if I need to use the bathroom during an AICE exam?**

In the past, we have had incidences of student cheating occurring in the bathrooms. Students leave notes in the bathroom and another student goes in after and reads the notes. Students have hidden notecards in their clothing and go to the bathroom to read those notes during testing. Therefore, even with escorting students to the bathroom in the past, we have decided that students will need to remain in their seats for the entirety of their AICE exam. We will give ample time before the test begins to use the bathroom. Most AICE exams are between 1 hr. 15 min and 2 hrs. If your child has a documented medical exception or documented accommodations to use the bathroom during testing, we will honor those requests.

**What happens if I come late to an AICE exam?**

Cambridge administers AICE tests all over the world, on the same day. Security is a major consideration during AICE testing. Students must be in the exam room during certain key times, as set by Cambridge. If your student comes late to an exam, we must report their late arrival to Cambridge. It is under their discretion whether to grade the exam. Depending on how late the student arrives, they may not be allowed to take the exam.

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## RESULTS

**When do my AICE scores come in?**

AICE scores usually come in during the middle of August. You will receive a unique login to access your scores from home.

**I am a senior. I am relying on my AICE scores for Bright Futures. My college starts before exams begin. What do I do?**

The AICE Coordinator will send a list of all eligible students for the AICE diploma to Cambridge. This happens in April/May. Bright Futures will confirm those students met the requirements in August when June test scores come out. You can talk to your college and ask them to "defer payment" until the Bright Futures status updates. Your Bright Futures portal will update when these changes are made.